



**Call for Nominations:  
CODA Appeal Board**  
**Deadline: Friday, January 28, 2022**

**Date:** December 2021

ADHA is seeking a nominee to serve on the CODA Appeal Board. Representatives from allied or advanced education areas may be included on the Appeal Board, depending on the nature of the appeal.

The principal function of the Appeal Board is to determine whether the Commission on Dental Accreditation (CODA), in arriving at a decision regarding the withdrawal or denial of accreditation for a given program, has properly applied the facts presented to it. In addition, the Commission's Rules stipulate that the Appeal Board shall provide the educational program filing the appeal the opportunity to be represented by legal counsel and shall give the program the opportunity to offer evidence and argument in writing and/or orally to try to refute or overcome the findings and decision of the Commission.

**CODA Requirements;**

The Appeal Board Member shall not be:

- A current member of a dental or allied dental faculty
- An employee, member of the governing board, owner, shareholder of, or independent consultant to, a program that either is accredited by the commission on dental accreditation or had applied for initial accreditation
- Spouse, parent, child, or sibling of an individual identified above
- Current member of the commission and/or
- An individual who has participated in any step of the process leading up to the decision that is being appealed (e.g. Member of the visiting committee, member of the review committee, etc.)

The Appeal Board Member shall:

- Be willing to participate as a member of the appellate body should it be convened, and

- Be willing to comply with all commission policies and procedures (e.g., agreement of confidentiality; conflict of interest policy; and professional conduct policy and prohibition against harassment)

**ADHA Requirements:**

- Current member of ADHA
- Be familiar with the Commission on Accreditation, Accreditation Standards for Dental Hygiene Education Programs (BOT-49-02)

**Nomination Process:**

- Call for volunteers to serve on the Appeal Board as needed
- Complete ADHA Bio-data Form
- Appointed by ADHA President
- The candidate's name is forwarded to CODA

**Length of Term:**

Appointments are for one, 4-year term.

**Application:**

ADHA requests interested individuals [submit a bio data](#) form by **Friday, January 28, 2022.**