American Dental Hygienists' Association **Guidelines for Research Requests**

The American Dental Hygienists' Association welcomes the opportunity to collaborate with students and faculty in their research endeavors. To further our mission of "Promot[ing] the highest standards of dental hygiene education, licensure, practice and research," we aim to support research in the field through both collaboration and guidance. Information on the National Dental Hygiene Research Agenda (NDHRA) can be found here.

As part of the professional dental hygiene community, we are committed to using the NDHRA to guide research, enhance patient-centered care, improve the quality of services and foster other professional efforts. We are also focused on acquiring data that supports the educational goals of the profession and the public and private policies that keep it moving forward. We invite you to get involved in the research that is reshaping your profession.

Interested researchers may submit research requests for the following:

Survey distribution to our membership base (provided at sliding scale rates)

All research requests must include a completed:

- Contract Submission Form
- Research Proposal
- Data Sharing Agreement
- Informed Consent Forms, Information Sheets, and/or Cover Letters
- Any additional necessary documentation (Assent Forms, Sponsored Research Agreement, etc).

Research requests should include all above listed documents, packaged together, and submitted no less than 90 days prior to the desired start date of the survey distribution. All submissions should be sent to research@adha.net. ADHE reserves the right to edit all documents prior to distribution.

It is necessary for all investigators to complete some kind of human subject research ethics training in order to conduct human research with ADHA data. If you have completed Institutional Review Board (IRB) ethics training within the past three years, get a copy of your completion certificate from the IRB office at your institution/university. Certificates are accepted from training at other universities, CITI, NIH, and NCI. You may send the completion certificate via fax to 312-467-1806, email to research@adha.net, or include the certificate when you submit your study application.

You will not be able to receive approval to begin your study or receive the requested data until the training verification is on file in the ADHA office.

If you have a problem or a question, get in touch with ADHA's Division of Education and Research at research@adha.net, or 312-440-8900 for assistance.

Sincerely,

Sue Bessner Senior Manager of Research American Dental Hygienists' Association

Text adapted from the University of Texas at El Paso: <a href="http://view.officeapps.live.com/op/view.aspx?src=http%3A%2F%2Fresearch.utep.edu%2FPortals%2F1555%2FForms%2FIRB-001%2520Basic%2520Guide%2520IrB%2520Review%2520Processes%2520051409.doc.