

**TEXAS DHA FOUNDATION/
AMERICAN DENTAL HYGIENISTS' ASSOCIATION
INSTITUTE FOR ORAL HEALTH**

**HEALTHY START FOR TEXAS TEETH
COMMUNITY SERVICE GRANT**



2009-2010

**444 North Michigan Avenue, Suite 3400
Chicago, Illinois 60611-3980
(800) 243-ADHA (2342)
Fax: (312) 467-1806**



Texas DHA Foundation/ADHA Institute Community Service Grant

American Dental Hygienists' Association Institute for Oral Health • 444 N. Michigan Avenue, Suite 3400 • Chicago, IL 60611-3980

Purpose

The Healthy Start for Texas Teeth Community Service Grant will foster collaborative efforts between individuals or local components of the Texas DHA and their area Head Start Agencies. The grant will provide the preventive benefits of fluoride varnish for children enrolled in Head Start Centers of Texas.

One \$1,000 grant will be awarded annually. The length of funding commitment will not exceed one year. The funds will be used toward the purchase of supplies and other expenses to support the program.

Eligibility Requirements

Applicants who are licensed dental hygienists or students pursuing a dental hygiene degree are eligible. Current ADHA Institute Board of Directors and ADHA Institute Board of Trustees may not apply for the Healthy Start for Texas Teeth Community Service Grant. Members of the Research Grant Review Committee may not apply as principal investigators, but may do so in another capacity (i.e., secondary investigators, mentors, etc.). These individuals will not be involved in the review process for their own proposal.

Specific Grant Requirements

The award is to be used for a fluoride varnish program at one or more Head Start Centers in Texas. The minimum number of varnish applications is 2 per person within the calendar year and the minimum number of children to receive the varnish is 200. Maximum administrative costs are not to exceed 25% and must include an educational component. The recipient must demonstrate collaborative partnership between 3 or more entities (e.g. TDHA, Head Start, and Dental Hygiene School). The program must demonstrate effort to refer child to dental home.

Important Dates:

February 28 – Application due date
April – Committee meets to choose winner
June – Disbursement of grant check



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The Healthy Start for Texas Teeth Community Service Grant Application Selection Criteria and Information

Selection Criteria

The ADHA Institute of Oral Health Research Grant Review Committee will use the following unweighted selection criteria to evaluate applications:

1. **Significance.** *The proposed project will be reviewed for its significance by determining the extent to which the project –*
 - a. Clearly describes and documents the need for the proposed project.
 - b. Identifies specific needs in the current delivery of community services and addresses how the proposed project will fill the identified needs.
 - c. Offers a creative approach to increasing the public's oral and general health.

2. **Outcome Measures.** *The proposed project will be reviewed by evaluating the extent to which the project –*
 - a. Identifies appropriate outcome measures that will provide a means for evaluating how the project is meeting its stated objectives.
 - b. Has an ongoing evaluation system that can provide quantitative or qualitative evidence to all parties of interest, the benefits obtained by participants as a result of participating in the project.
 - c. Demonstrates sustainability once the grant has come to an end.

3. **Feasibility.** *The proposed project will be reviewed in terms of feasibility to the extent which the project –*
 - a. Exhibits a logical and sound planning process as a means toward implementing the project.
 - b. Follows a timeline appropriate to the goals and outcomes to be achieved.
 - c. Involves key personnel (i.e., community dental hygienists, faculty, and researchers) who are qualified to undertake project activities.
 - d. The requested budget adequately supports the proposed activities.
 - e. Protocol is consistent with state and federal laws regulating research with human subjects and infection control procedures.

Selection Procedures

The ADHA Institute of Oral Health Research Grant Review Committee will evaluate applications using unweighted criteria. The Institute Board believes that the use of unweighted criteria is most appropriate, because it will allow the reviewers maximum flexibility to apply their professional judgement in determining the strengths and weaknesses of individual applications.



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Please Read All Instructions Carefully Before Completing Application. All Applications Must Be Typed.

Specific Eligibility Requirements

- Applicant must be an active member.
- Dental hygiene faculty members are not eligible for this grant program. Although these individuals can oversee the program and submit the application, the project must be completed by individual members.

Application Deadline and Availability

The application deadline for the 2008-2009 grant cycle is **February 28, 2009**. The application must be post-marked of received by the Institute on or before February 28th for consideration. The mailing address for the grant competition is listed below:

Texas DHA Foundation/ADHA Institute
Community Service Grant Application
444 N. Michigan Ave., Suite 3400
Chicago, IL 60611

All materials sent to the Texas DHA Foundation/ADHA Institute Community Service Grant competition must be typed in either Arial or Times New Roman font at 10 or 12 point size.

Only the material required will be allowed. Additional items such as video cassette tapes, brochures, and photographs will be discarded and not returned.

Each project may be submitted only once during the course of the year, and if not funded, may not be resubmitted until the following grant competition. More than one entry from an applicant will be allowed, but only if each application shows merit, and if they are not deemed duplicates.

For each grant cycle, projects that are allowable will be those either continuing in the year previous to the date in which the award is given (e.g., a project which began in 2008, but which is continuing through the year 2009 would be eligible for the 2009- 2010 grant cycle) or one which begins in the year before the date in which the award is given (e.g., a project which began in 2008).

The decision of the Research Grant Review Committee will be final, and is not something which may be appealed by an applicant.

The ADHA Institute for Oral Health reserves the right to not distribute grant monies if qualified applicants cannot be found, or if funding is not available.



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A. General Information

Organization
Information

Name of Organization

Name of School/Institution

Primary Applicant
Name

Primary Applicant

Membership # _____

Information

Title (e.g. President/Advisor)

Position (e/g/ Student/Faculty)

Organization
Address

Number & Street

City

State

Zip Code

Preferred
Phone

Email

Address

B. Project Information

Project Name _____

Project Location _____

(could be name of building, school, hospital, etc.)

Project Address _____

(Number & Street)

City

State

Zip Code

Project State Date _____

(Approximate Month and Year)

Project End Date _____

(Approximate Month and Year)

Brief Project Description (under 100 words)

Name(s) of
Participant(s)

Brief Project Goal Description (under 30 words)



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Program Description

In no more than three typewritten, double-spaced pages, describe the project in detail. Include how the project was/will be conducted: the specific goals of the project; evidence or likelihood that your objectives were/will be achieved; both long and short-term effects on the community; etc.

Do not include personal information such as job descriptions, resumes and/or curricula vitae.

Use the "POARE" model included on page 7 as a guide: Problem, Objectives, Actions, Resources, Evaluation.

Personal Decision

In no more than one typewritten, double-spaced page, describe your reasons for beginning the project, and why you decided upon this particular project. Include information such as your organizations' beliefs, but not that of job descriptions, resumes and/or curricula vitae of yourself or other members of the project.

Records and Information

In no more than one typewritten, double-spaced page, list any articles written about your project, awards received, grants received, publications created by your project, laws or rules changed by your project, etc.

Persons Involved

In no more than one typewritten, double-spaced page, list and describe the participants of the project, including members of the project and a general description of those helped by them.

While this may include some of the information that may be included in a job description, resume or curricula vitae, the purpose of this space is only to describe the types of participants and general biographical information of them.

Please note! The maximum number of type-written pages that may be submitted is six. This does not include the application sheet on page 5. If an application number more than these pages, it will be disqualified and not considered for the award.



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Project Planning and Review

To write a clear and useful examination of your project, you can use the “POARE” model. This model is recommended as both a planning and review tool for your project.

Problem
Objectives
Actions
Resources
Evaluation

Problem: For planning – Decide which oral health care problems are the greatest concern in your community. You can do this by asking people in your community to define the greatest oral health care problems or targeting a subgroup of the population. These surveys may already exist. State or county health departments can be a great resource and potential partner in the problem.

For review – Write a brief statement of the problem that you have tried to resolve, and why this problem is important to your community.

Objectives: For Planning – For the problem(s) that you have decided to address in your oral health care plan, write one or more objectives that address what you can realistically achieve. Objectives should be measurable results expected from the proposed intervention. An example might be to apply sealants to 90% of children in “X” school who are eligible for free or reduced lunch programs.

For review – What were your objectives for the project? What measurable outcomes were you trying to reach? Who were you trying to help and what were you trying to do for them?

Actions: What actions will/did you take to reach your objectives? Does/did the project include innovative, creative, and scientifically-sound activities? Can the project be replicated? Are/were other health care workers and community members involved? These activities could include programs such as educating parents or implementing a sealant program for low-income children.

Resources: How much money and other resources will/did you need to achieve your plan? Identify both resources you have/had access to, and resources you will need or needed to acquire. Identify or list possible sources you don't/didn't have.

Evaluation: Put simply, this is how you know if you've met your objectives. Keep evaluation simple and measurable. Evaluation is the tool for identifying the strengths or weaknesses of your intervention and is helpful for future efforts: yours and those of others who learn from your experience.



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Institute Mission Statement

To encourage and promote professional excellence through scholarship and quality research in collaboration with the American Dental Hygienists' Association.

Institute Vision Statement

Leading the way through professional excellence in dental hygiene education and research.

NOTES

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